

दक्षिण मध्य रेलवे
SOUTH CENTRAL RAILWAY



महाप्रबंधक के कार्यालय/**General Manager's Office**
सतर्कता शाखा/**Vigilance Branch**
रेल निलयम् /**Rail Nilayam**
सिकंदराबाद /**Secunderabad-500 071.**

सं/No. G.265/Vig/Misc./2021

तारीख /Date: 01.02.2021

PCPO/SC, PFA/SC, CSC/SC
DRMs SC, HYB, BZA, GNT, GTL, NED
CWMS LGD, RYPS, TPTY

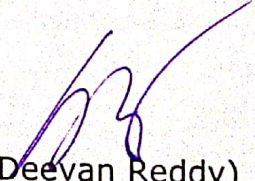
Sub:- Implementation of issue of Vigilance clearance through
online mode for Non-Gazetted staff - Reg.

* * * *

System of issuing of Vigilance clearances to Non-Gazetted staff through online application which has been developed in house by SCR Vigilance is tested and found to be working productively.

In view of the above, it is requested henceforth, that all Vigilance clearances pertaining to Non-Gazetted staff may be sent through the office software application link provided <http://10.51.15.231:90/vigil> as henceforth no manual request for NOC will be allowed.

Guideline for processing of NOC is enclosed.


(C N Deevan Reddy)
Dy.CVO/P
For SDGM/Vig/SC

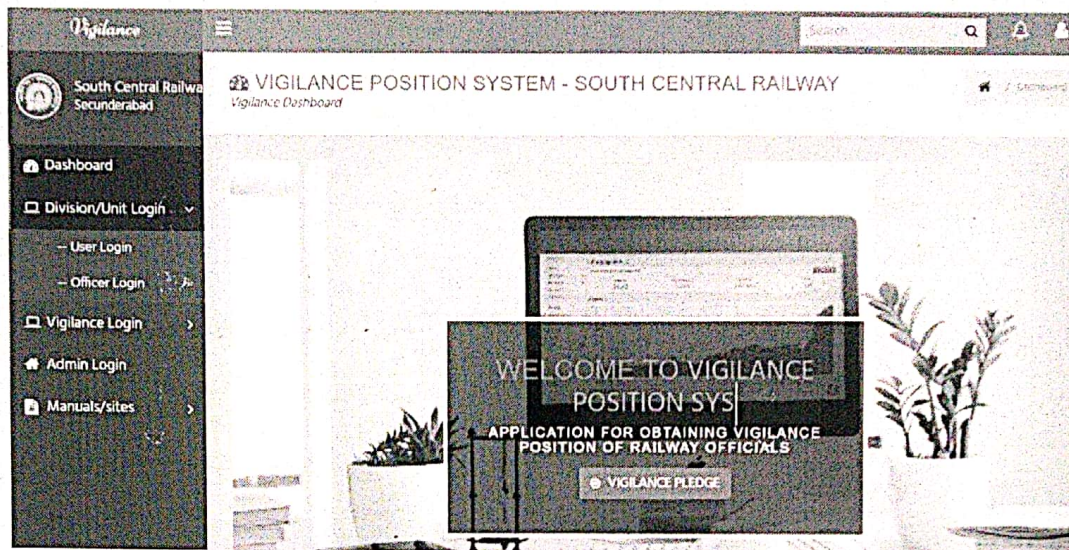
Copy to : Sr.DPO, Sr.DFM, Sr.DSC/SC, HYB, BZA, GTL, GNT & NED
for information and necessary action please.

Copy to : WPO, WAO/LGD, RYPS, TPTY for information and
necessary action please.

Vigilance Position System

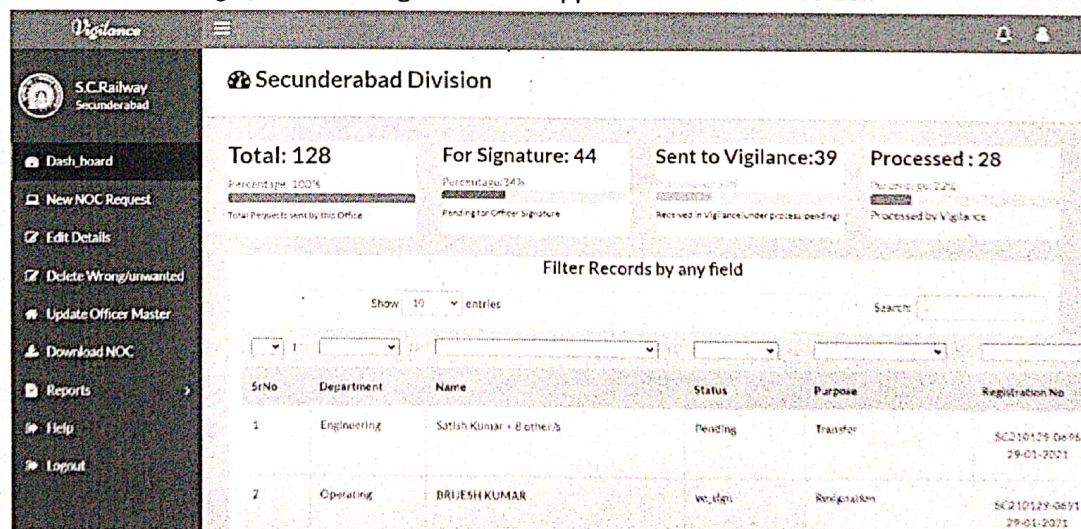
Steps to use:

1. Link to open in GOOGLE CHROME: <http://10.51.15.231:90/vigil>
2. Main Dashboard appears as below:



3. Click on "DIVISION/UNIT LOGIN"
 - a. OS/other users has to login by Clicking - "User Login"
 - b. Officer (forwarding letter) has to login by Clicking - "Officer Login"
4. User IDs are already intimated to concerned DIVISIONS/UNITs. Password can be changed by clicking "Forgot Password".
5. For OS/users:

After successful login, the following menu links appear on Left side of screen



- a. New NOC Request : For sending NOC request
- b. Delete wrong/ unwanted generated. : For deleting requests where proper pdf file is not generated.
- c. Update officer master : For FILENO Entry and Updating Office details
- d. Download NOC : For Downloading NOC on receiving from vigilance
- e. Reports -> NOC received : For selected dates

6. HELP link is also provided.
7. New NOC Request : Registration Number is auto generated
VR date is required only in case of VOLUNTARY RETIREMENT.
 - Once REGISTRATION NUMBER is generated, it asks for ADDING employee IPASNOs (upto 200 employees) .
 - For this, type "IPAS NO" and click "ADD PFNO". Repeat this for all employees to be added.
 - After adding all employees, click on "GENERATE LETTER and SEND FOR SIGNATURE". (For deleting wrong employees, Click on "Delete Wrong". After that, click on "Refresh on Delete")
 - A letter will be generated in PDF format. (Now, this letter appears in OFFICER LOGIN)

- Note :**
1. Request has to be sent for ALL employees of ONE DEPARTMENT and one PURPOSE.
 2. If IPAS is not existing in Vigilance database, it prompts for adding. A popup will appear for adding IPAS details. If popup doesn't appear, check for blocked POPUPS and click ALLOW ALL.

For Officers:

- a. Forwarding to Vigilance : Select REGISTRATION NO and Click on "SEND TO VIGIALNCE"
- b. Pending/processed List : Report for selected dates.
- c. Delete wrong/ unwanted : For deleting requests where pdf file is not generated.
- d. Reports -> NOC received : For selected dates

The screenshot displays the Vigilance web application interface for the Secunderabad Division. The sidebar on the left contains navigation options: Dashboard, Pending/Processed List, Edit Details, Delete Wrong/unwanted, Reports, Help, and Logout. The main content area is titled "Forwarding to Vigilance" and includes a "Registration Number" dropdown menu and a "Send to Vigilance" button. Below this, there is a section for "NOC request to be sent to Vigilance" with a table listing requests.

SrNo	Department	Purpose	Names	Registration No	Registration Dt	View File
1	Mechanical	Transfer	GAUTAM KUMAR + 4 others	SC210121-0595	23-01-2021	View File

- **Important instruction please note:** In case of any difficulties please contact Sri G.Srinivasa Babu, SO/IT Vigilance branch on his mobile No. 9701370071